

SUNRISE PRESIDIO EAST HOMEOWNERS ASSOCIATION

5455 North Via Arancio

Tucson, Arizona 85715

Roads, Sidewalks, Curbs, and Road Signs

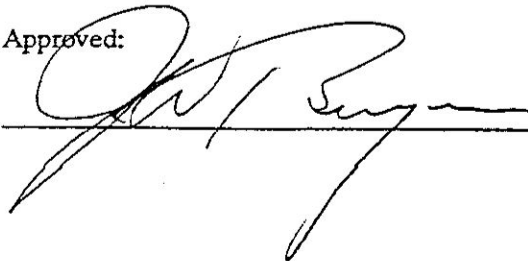
Policy and Procedure

The Committee is responsible for ensuring that all common areas roads, sidewalks, curbs, and road signs are maintained in a safe and acceptable condition.

The Committee shall:

1. Periodically inspect all roads to ensure they are in good condition. Advise the Board of Directors of any unexpected maintenance required. When resealing or recoating is needed, advise the Board of Directors and obtain their concurrence prior to getting three bids for work to be performed.
2. Routinely inspect all sidewalks and curbing to ensure they are in a safe and acceptable condition. Obtain approval from the Board of Directors for any maintenance requiring expenditure of Association funds.
3. Occasionally check Owners' sidewalks for any defects that could be a safety hazard. Encourage owners to repair defects. If no corrective action is taken, advise the Board of Directors.
4. Ensure that all road signs are maintained properly and provide maximum safety information.
5. Monitor all repairs to ensure all aspects of contracts are fulfilled. The chairperson shall approve all repair/maintenance bills prior to payment by the Treasurer.
6. Provide the Budget and Finance Committee, when requested, cost/expenditure projections for the annual budget.
7. Obtain Board of Directors approval for all expenditures of the committee.
8. Meet at the call of the chairperson.

Approved:



Dated:

5/18/93